**DOC Photo Identification Card Spreadsheet:**

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| **Security Level:** | **Photo BG Color:** | **Accent Stripes:** | **Criteria:** | **Examples:** |
| **High.** | Red | Red | **DOC Employee.**  Institutional security staff and / or highest security clearance within the Department. May enter all areas of an institution, including maximum security. | * Deputy Commissioner. * Special Assistant To The Commissioner. * Directors. * Deputy Directors. * Superintendents. * Assistant Superintendents. * Criminal Justice Planners. * Special Operations Response Team (SORT) Members. * Prisoner Transportation Officers (PTO). * Correctional Officers. * Other persons as designated by the Commissioner, Deputy Commissioners and Director of Institutions. |
| Blue | **DOC Employee.**  (See above.) | * Institutional Probation Officer (IPO). |
| **Intermediate.** | Blue | Blue | **DOC Employee.**  Department and institutional staff with an intermediate security clearance who may access all areas of the institution un-escorted, except maximum security areas. | * Facilities Planner. * DPP Probation Officers (PO). * Administrative Officers. * Research Analyst. * Correctional Industries Manager. * Program Coordinator. * Analyst / Programmer. * Program Budget Analyst. * Education Associates / Coordinator. * Food Service Employees. * Maintenance Staff. * State Employed Chaplains. * Inmate Medical & Mental Health Professionals. * Other program employees as designated by the Director of Institutions. |
| **Limited.** | Yellow | Yellow | **DOC Employee.**  Department and institutional support staff who have limited access to program areas of an institution at the discretion of the Superintendent. | * Criminal Justice Technicians. * Accounting Clerks. * Office Assistants. * Other support personnel as designated by a Deputy Commissioner or the Director of Institutions. |
| **Limited.** | White (No color.) | Orange | **Contractor.**  Can access areas of an institution related to their contractual work with the Department. | * Akeela. * New Path High School. * Volunteer Chaplain. * Other contractors designated by the Superintendent. |
| **Limited.** | White (No color.) | Green | **VIP Volunteer.**  Can access areas of an institution approved for un-escorted programming. | * Special volunteers who have been screened and pre-vetted. |
| **None.** | White (No color.) | White (No color.) | **Infrequent visitors, contractors, etc.**  Must be escorted at all times, can only access limited areas of an institution directly related to their visit. | * Non-employee visitors. * Volunteers. * Contractors. |
| **None.** | White (No color.) | White (No color.) | **Retired DOC Employee.**  Retired employees must be treated like infrequent visitors, regardless of their former employment with the Department. | * Retired DOC employees. |