**Prisoner Property Inventory Form:**

|  |  |  |
| --- | --- | --- |
| Prisoner’s Full Name: | | Date: |
| Offender #: | Cash $: | Checks $: |
| Property Box #: | Inventory Reason: | |

**On Person**

**In Safe**

**Stored**

**On Person**

**In Safe**

**Stored**

**Property: Property:**

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**(Continue on another Inventory Form if needed.)**

**PRISONER RELEASE OF LIABILITY:**

Personal property retained in the possession of a prisoner is the responsibility of the individual. The Department of Corrections shall not be responsible for the repair or replacement of retained personal property lost, stolen, damaged or destroyed. Furthermore, in the absence of negligence the department shall not be liable for damage to personal property which may result from staff inspection of such property, notwithstanding any other provisions in this form. If the personal property is a computer, the prisoner agrees that the State of Alaska, Department of Corrections and State employees and contractors are not responsible for any loss or damage of the work product stored on the computer or computer disks. When a prisoner is required to relinquish control of personal property to the department, the department shall become responsible for safekeeping of the property.

I have read this release and I agree not to hold the State of Alaska or its employees responsible for those items of personal property which I voluntarily bring into the institution for my personal use while incarcerated.

I agree by signing below that the above listing of property is all the property on my person and in storage. I further understand that I will not hold the State of Alaska responsible for any property I fail to surrender for inventory.

I disagree and state that I am missing property and acknowledge I am required to fill out Form 811.05E within sixty (60) days.

Prisoner’s Signature: Date:

Staff Signature: Date:

**Distribution:** Prisoner Institutional File (Original), Property File (Copy), Prisoner (Copy).